

DISCIPLINE POLICY

Our standard discipline procedure is as follows:

1. The child is given a warning for inappropriate behavior. He/she is made aware that he/she is responsible for his/her actions, therefore he/she chooses whether to be disciplined or remain with the group. A child will not be disciplined for failing to eat, sleep or for soiling himself.
2. If a behavior is still inappropriate, he/she is placed in a time-out chair for a period of not more than five (5) minutes. The child shall be supervised when he/she is in time-out.
3. After he/she has sat for five (5) minutes, he/she is asked why he/she was being disciplined. Then we explain that it makes us very unhappy when he/she behaves this way.
4. He/she is asked if he/she is ready to listen and help. If so, he/she returns to the activity and is encouraged to be a good helper.
5. If the behavior continues to be disruptive, the parents will be notified and the teacher will inform the parents of the problem and will work together in resolving it.
6. This policy disallows hitting, shaking, corporal punishment, abusive language, frightening treatment, withholding food or emotional response and making he/she stay silent for lengthy periods.

*Please sign and return this form: _____